



## MENAI BAPTIST CHURCH

Please Note: This is a sensitive document that will be stored in a confidential manner accessible only to a limited number of authorised persons. Full records of the processes below (including interview notes, referee checks and induction content) will be kept in the relevant staff and volunteer admin file)

### SAFE MINISTRY SCREENING

<b>Personal Details:</b>		
Surname:		
Given Names:		Male      Female
Previous Name/s (if applicable):		
Address:		
Phone:	Email:	Date of Birth:
WWCC (if required):		
Do you have any health conditions that we should know about?		
<b>Churches you have attended regularly in the past 3 years:</b>		
<b>Name of Church:</b>	<b>Location:</b>	<b>When:</b>
<b>REFEREES:</b>		
Please provide details of two referees who are over the age of 18 years and able to give a verbal report on your character and suitability for ministry. Referees may be part of the church.		
Name:		Phone:
Name:		Phone:
<b>DECLARATION:</b>		
I, _____ sincerely declare that,		
The information I have provided in this application is true and correct to the best of my knowledge and belief.		
I understand that if I provide false or misleading information or withhold relevant information from this questionnaire, the church leadership may determine that I am unsuitable to serve in any role in the church		
I have received a copy of the <b>Code of Conduct</b> and am willing to uphold it.		
<b>Applicant's Signature:</b>		Date:
Parent/Guardian's Signature (if under 18 yrs):		Date:

<b>Complete this page only if applicant is over 18 years. If under 18 years, go to the next page.</b>		
WWCC Number:	Expiry Date:	
Have you completed <i>Creating Safe Spaces</i> training or equivalent from another organisation? Yes          No		
If yes, where?	When?	
<b>Please attach a copy of your certificate</b>		
I consent to:		
Verification of my WWCC NUMBER (if required)	Yes	No
A national police check (for staff only)	Yes	No
<b>SIGNATURE OF APPLICANT:</b>		
Please tick 'YES' or 'NO' for each of the following questions. If you answer 'YES' to any of the following questions, please give details on a separate page or discuss with the senior pastor or the person holding an equivalent leadership role in your church. <b>Note:</b> A 'YES' answer will not automatically disqualify an applicant from selection.		
Please note that, if you disclose any potentially criminal actions, the church may need to report this information to the police or other relevant government authorities.		
<b>For all staff and volunteers:</b>		
1. Have you ever been charged with and/or been convicted of a criminal offence?	Yes	No
2. As an adult (18+yrs) have you ever engaged in any of the following conduct:-		
Sexual contact with someone under your care other than your spouse (such as a parishioner, client, patient, student, employee or subordinate)	Yes	No
Use, possession, production or distribution of child abuse material?	Yes	No
Sexual contact with a person under the relevant age of consent	Yes	No
3. To your knowledge, has there ever been any allegations made against you regarding any abuse of a child, physical abuse or sexual misconduct?	Yes	No
4. Have you ever had an apprehended violence order, order for protection or the like issued against you as a result of allegations of violence, abuse, likely harm, harassment, stalking, etc?	Yes	No
5. Have you had a history of alcohol or substance abuse (including prescription, over-the-counter, recreational or illegal drugs)?	Yes	No
6. Has your driver's licence ever been revoked or suspended? (if the ministry role involves driving)	Yes	No
<b>For staff and volunteers in pastoral ministry, leadership or engaged in child-related work or work with vulnerable adults.</b>		
7. Have you ever had permission to undertake paid or voluntary work with children or other vulnerable people refused, suspended or withdrawn in Australia or any other country?	Yes	No
8. Has a child or dependent young person in your care ever been removed from your care by relevant authorities?	Yes	No

<b>Please complete this page if the applicant is under 18 years.</b>		
Name of at least one parent/guardian:		
Contact phone for parent/guardian		
Please answer 'YES' or 'NO' for each of the following questions. If the answer to any of the following questions is 'YES', please give details on a separate page or discuss with the senior pastor or the person holding an equivalent role in your church.		
A 'YES' answer will not automatically disqualify an applicant for selection.		
Please note that, if you disclose any potentially criminal actions, the church may need to report this information to the police or other relevant government authorities.		
Have you ever been charged with and/or convicted of a criminal offence?	Yes	No
Have you a history of alcohol or substance abuse including prescription, over-the-counter, recreational or illegal drugs?	Yes	No
To your knowledge, has there ever been any allegations made against you regarding any abuse of a child, physical abuse or sexual misconduct?	Yes	No
<b>CHURCH USE ONLY</b>		
CSS training or Teensafe training undertaken	Yes      No	Date:
WWCC number supplied:	Yes      N/A	Expiry Date:
WWCC verified by		Date:
Signed Code of Conduct received by		Date:
Entered into safe church register by		Date:
Interview led by		Date:
Referee checks conducted by		Date:
Volunteer endorsement by		Date:
Induction led by		Date:
Volunteers must be endorsed by a member of pastoral staff, leadership council or safe church team.		